



Town Hall, Castle Circus,
Torquay, Devon TQ1 3DR
Main Switchboard (01803) 201201
Fax (01803) 207006 DX 59006

FORWARD PLAN

Compiled on behalf of the Elected Mayor of Torbay

Forward Plan published on 25 January 2017

1 March 2017 to 31 May 2017

For information relating to the Forward Plan or to request a copy in another format or language please contact:

Teresa Buckley (01803) 207013

Email: teresa.buckley@torbay.gov.uk

Torbay Council

Forward Plan of Key Decisions

Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Elected Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email (governance.support@torbay.gov.uk) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver
Elected Mayor of Torbay

To request a copy in another format or language phone 01803 207087

Definitions of "significant"

Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
 - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
 - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
 - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Assistant Director Corporate and Business Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Executive Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Torbay Council's ambition is for Torbay to be prosperous and healthy. This will be achieved through the following targeted actions:

- Protecting all children and giving them the best start in life;
- Working towards a more prosperous Torbay;
- Promoting healthy lifestyles across Torbay;
- Ensuring Torbay remains an attractive and safe place to live and visit; and
- Protecting and supporting vulnerable adults.

Forward Plan Contents:

Matter for decision	Expected date of Decision	Decision Maker	Page
Adoption of Community Infrastructure Levy	2 Feb 2017	Council	1
Annual Pay Policy Statement and Pensions Discretions 2017/18	23 Feb 2017	Council	3
Asset Disposal	6 Feb 2017	Mayor	4
Council Tax 2017/2018	23 Feb 2017	Council	5
Covenant Protecting Churston Golf Club from Development	Not before 15 Jan 2016	Mayor	6
Electoral Review	19 Oct 2017	Council	7
	10 May 2017	Council	
	23 Feb 2017	Council	
Healthy Torbay Supplementary Planning Document	6 Apr 2017	Council	9
	31 Jan 2017	Mayor	
Lease for Football Ground at Plainmoor	29 Mar 2017	Mayor	11
Review of Investment Strategy	23 Feb 2017	Council	12
	6 Feb 2017	Investment Committee	
Licensing of Houses in Multiple Occupation (HMOs)	20 Jul 2017	Council	13
Planning Contributions and Affordable Housing Supplementary Planning Document	8 Dec 2016	Council	14
	14 Sep 2016	Mayor	
Revenue Budget and Capital Plan 2017/2018	9 Feb 2017	Council	16
	2 Feb 2017	Mayor	
	3 Nov 2016	Mayor	
Review of Leases to Torbay Coast & Countryside Trust	29 Mar 2017	Mayor	18

Matter for decision	Expected date of Decision	Decision Maker	Page
School Term and Holiday Dates 2018-2019 and 2019-2020	Not before 1 Feb 2017	Director of Children's Services	19
Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group	7 Dec 2017 20 Jul 2017 20 Jul 2017 23 Feb 2017	Council Council Mayor Council	20
Torbay Development Agency (TDA) Business plan 2016-2021	2 Feb 2017	Council	22
Transformation Project - Building Control Shared Service	18 Jan 2017	Mayor	23
Transformation Project - Devolution for the Heart of the South West	2 Feb 2017	Council	24
Transformation project - Generating income through Housing	23 Feb 2017 22 Sep 2016	Council Council	25
Transformation Project - Masterplan Programme - Delivery Strategy	23 Feb 2017 10 Nov 2016	Council Mayor	27
Transformation Project - Reviewing the Costs of Children Looked After (Children's Finance Plan)	2 Feb 2017	Council	29
Transformation Project - Review of Library Services	September 2017	Council	30
Transformation Project - Torbay Youth Trust Business Plan Proposal	6 Apr 2017	Council	31
Transformation Project - Transfer of Trading Standards to Devon	18 Jan 2017	Mayor	32
Transformation Project - Update on Children's Services Alternative Delivery Models Including Integrated Care Organisation (ICO) Base Case	Not before 24 Feb 2017	Council	33

Matter for decision	Expected date of Decision	Decision Maker	Page
Update of Tourism Strategy	23 Feb 2017 November 2016	Council Executive Lead for Tourism, Culture and Harbours	34

Adoption of Community Infrastructure Levy

The Community Infrastructure Levy is a planning charge, which will help Torbay Council to deliver infrastructure to support the development of the area.

Wards affected:	All Wards
Consultees:	Developers, Councillors and members of the public via full public consultation.
Means of Consultation:	<p>Full public consultation done as part of planning legislation requirements set out in the Community Infrastructure Regulations 2010 (as amended). for:</p> <p>Preliminary Draft Charging Schedule in 2012 Draft Charging Schedule in 2015 Revised Draft Charging Schedule and Modifications 2016 There was a Public Examination into Community Infrastructure Levy (CIL) on 9 November 2016, with the Examiner's Draft Report (for fact checking) received on 29 November and final report expected early December 2016.</p>
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	<p>Executive Lead for Planning, Transport and Housing (Councillor Mark King)</p> <p>Assistant Director Corporate and Business Services (Anne-Marie Bond)</p>
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council
Intended Decision Date:	2 Feb 2017

If you want to make representations contact:

David Pickhaver, Senior Strategy and Project Officer, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208814, email david.pickhaver@torbay.gov.uk

Annual Pay Policy Statement and Pensions Discretions 2017/18

Requirement of the Localism Act and Transparency Code to publish annual pay policy statement. Requirement of the Local Government Pension Scheme Regulations 2013 and The Local Government Pension Scheme (Transitional Provisions & Savings) Regulations 2014 to review pensions discretions annually.

Wards affected:	All Wards
Consultees:	Trade Unions, Executive Director and other senior officers.
Means of Consultation:	Through Joint Consultative Committee meetings with Trade Unions.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Deputy Mayor and Executive Lead for Health and Wellbeing and Corporate Services (Councillor Derek Mills) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	23 Feb 2017
If you want to make representations contact:	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 207160, email anne-marie.Bond@torbay.gov.uk

Asset Disposal

To consider disposal of the below four sites which have been identified as no longer required for service delivery. Dependent on title information and various site surveys, the sites will be disposed of at auction to help generate a capital receipt for the Council.

- Land adjacent to 4 Berry Head Road, Brixham
- Land at Green Park Road, Paignton
- North Boundary Road Playground, Brixham
- Bay Tree House, Croft Rd, Torquay

Wards affected:	Berry Head with Furzeham; Preston; Tormohun
Consultees:	Ward Councillors, Council service areas and members of the public
Means of Consultation:	Meetings, circulation of papers, Section 123 Open Space notice to be placed in the Herald Express.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Executive Head Business Services (Kevin Mowat)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Mayor
Intended Decision Date:	6 Feb 2017
If you want to make representations contact:	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk/Susanne Lang, Delivery Officer, Torbay Development Agency, 3rd Floor, Tor Hill House, Torquay, TQ2 5QW, telephone (01803) 208066, email Susanne.lang@tedcltd.com

Council Tax 2017/2018

To approve the Council Tax for 2017/2018.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board, Council and key stakeholders.
Means of Consultation:	The Overview and Scrutiny Board will consider the Mayor's budget savings proposals which will form the basis of the Revenue Budget. The Board's final views will be reported to the Mayor to enable him to recommend an appropriate level of Council Tax.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Chief Finance Officer (Martin Phillips)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Council
Intended Decision Date:	23 Feb 2017
If you want to make representations contact:	Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk

Covenant Protecting Churston Golf Club from Development

Further to the decision taken by the Mayor on 4 December 2014 to consider applying the General Consent Order in respect of granting a restrictive covenant for a period of 100 years with the residents of Churston and Galmpton to not allow any development of Churston Golf Course without any such proposal first obtaining the majority of votes in a referendum of the persons entitled to vote as electors in an elections of Councillors for the Churston with Galmpton Ward.

Wards affected:	Churston with Galmpton
Consultees:	Correspondence
Means of Consultation:	Secretary of State
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Significant impact on communities in one ward
Decision Maker:	Mayor
Intended Decision Date:	Not before 15 Jan 2016
If you want to make representations contact:	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk

Electoral Review

An Electoral Review is being undertaken by the Local Government Boundary Commission for England (LGBCE). The Council will be required to make formal submissions in respect of the number of Councillors required for an effective Council and the number of Councillors and boundaries for each Ward within Torbay and respond to the recommendations of the LGBCE.

Wards affected:	All Wards
Consultees:	Members of the public, partners, Councillors, Council officers and the elected Mayor
Means of Consultation:	Meetings and circulation of papers. The Local Government Boundary Commission for England will have a dedicated website for the review which will include all proposals and consultation responses at www.lgbce.org.uk
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Deputy Mayor and Executive Lead for Health and Wellbeing and Corporate Services (Councillor Derek Mills) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council Council Council
Intended Decision Date:	23 Feb 2017 10 May 2017 19 Oct 2017

If you want to make representations contact:

Teresa Buckley, Governance Team Leader, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207013, email teresa.buckley@torbay.gov.uk

Healthy Torbay Supplementary Planning Document

A new Supplementary Planning Document (SPD) to support the implementation of the Torbay Local Plan 2012-2030's policies relating to health and wellbeing. This document includes guidance on a number of public health spatial planning issues such as Health Impact Assessment and healthy urban design.

Wards affected:	All Wards
Consultees:	Any person may make representations on SPDs. Consultation will take place with a range of stakeholders including those persons/organisations contained on the spatial planning consultation database, statutory consultees and the wider community.
Means of Consultation:	Supplementary Planning Documents (SPD) must undergo consultation as set out in the Town and Country Planning (Local Planning) Regulations 2012. These require at least one public consultation for a minimum of four weeks. Following consultation the SPD will need to be agreed by Council.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Executive Head Business Services (Kevin Mowat)
Link to targeted actions:	Promoting healthy lifestyles across Torbay
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Mayor Council
Intended Decision Date:	31 Jan 2017 6 Apr 2017

If you want to make representations contact:

Andrew Gunther, Senior Planning and Public Health Officer,
Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone
(01803) 208815, email andrew.gunther@torbay.gov.uk

Lease for Football Ground at Plainmoor

To consider reviewing the lease arrangements with Torquay United Football Club for the football ground at Plainmoor.

Wards affected:	All Wards
Consultees:	Executive Lead Members, Ward Councillors, Torquay United Football Club, the Spires Academy and Torquay United Indoor Bowling Club.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Mayor
Intended Decision Date:	29 Mar 2017
If you want to make representations contact:	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

Review of Investment Strategy

To undertake a review of the Council's Investment Strategy taking into account best practice from other local authorities and reflecting on lessons learned following a recent investment decision to ensure the Council is able to make best use of its Investment Fund.

Wards affected:	All Wards
Consultees:	Investment Committee
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Investment Committee Council
Intended Decision Date:	6 Feb 2017 23 Feb 2017
If you want to make representations contact:	Anne-Marie Bond, Assistant Director Corporate and Customer Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (018030 207160, email anne-marie.bond@torbay.gov.uk

Licensing of Houses in Multiple Occupation (HMOs)

To consider a business case on selective and/or additional licensing of HMOs.

Wards affected:	All Wards
Consultees:	The Mayor and Councillors
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Community and Customer Services (Fran Hughes)
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	20 Jul 2017
If you want to make representations contact:	Fran Hughes, Assistant Director of Community and Customer Services, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208002, email frances.hughes@torbay.gov.uk

Planning Contributions and Affordable Housing Supplementary Planning Document

Refresh of the Council's Supplementary Planning Document (SPD) on developer contributions. It includes guidance on implementing the Adopted Torbay Local Plan, and sets out more detailed advice on matters such as affordable housing and other S106 (or S278 Highways) Agreements.

It will sit alongside the Council's Community Infrastructure Levy Charging schedule, when adopted.

Council approval is sought on the scope and content and priorities set out in the draft SPD prior to public consultation.

Wards affected:	All Wards
Consultees:	<p>Any person may make representations on SPDs. The Planning Contributions and Affordable Housing SPD is expected to be of most interest to the development industry. However, Community Partnerships and Neighbourhood Forums will also be important consultees since the SPD will set S106 priorities.</p> <p>A range of different parts of the Council and Torbay Development Agency will be involved in the preparation of the SPD.</p>
Means of Consultation:	<p>Supplementary Planning Documents (SPD) must undergo consultation as set out in the Town and Country Planning (Local Planning) Regulations 2012.</p> <p>These require at least one public consultation for a minimum of four weeks. Following consultation the SPD will need to be agreed by the Council.</p>
Documents to be considered:	<p>There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.</p>

Responsible Executive Lead and Officer:	<p>Executive Lead for Planning, Transport and Housing (Councillor Mark King)</p> <p>Assistant Director Community and Customer Services (Fran Hughes)</p> <p>Executive Head Business Services (Kevin Mowat)</p>
Link to targeted actions:	<p>Corporate support</p>
Reason for inclusion in the Forward Plan:	<p>Policy Framework</p>
Decision Maker:	<p>Mayor</p> <p>Council</p>
Intended Decision Date:	<p>14 Sep 2016</p> <p>8 Dec 2016</p>
If you want to make representations contact:	<p>David Pickhaver, Senior Strategy and Project Officer, Electric House, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208814, email david.pickhaver@torbay.gov.uk or future.planning@torbay.gov.uk</p>

Revenue Budget and Capital Plan 2017/2018

To approve the Council's Revenue Budget and Capital Investment Plan Budget for 2017/2018 including the setting of fees and charges for Council services, the Council's Corporate Asset Management Strategy and Capital Strategy and Transformation Projects.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board, Council, key stakeholders.
Means of Consultation:	<p>Reports in relation to the final revenue budget will be circulated to the Council's key stakeholders (in accordance with statute).</p> <p>The Mayor will set out draft budget savings and Transformation Project proposals for consultation.</p> <p>The Mayor will request Executive Lead Members and officers to outline the implications for budget savings and Transformation Project proposals. The Overview and Scrutiny Board will respond to these proposals and made recommendations to the Mayor and Council. The Mayor will consider these comments before Mayor proposes a final set of budget saving proposals which will form part of the revenue budget which will be presented to Council in February 2017.</p>
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	<p>Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)</p> <p>Chief Finance Officer (Martin Phillips)</p>
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	<p>Mayor</p> <p>Mayor</p> <p>Council</p>

Intended Decision Date:	3 Nov 2016 2 Feb 2017 9 Feb 2017
If you want to make representations contact:	Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk

Review of Leases to Torbay Coast & Countryside Trust

Given the financial challenges that face the Torbay Coast & Countryside Trust, as well as the Council, it is appropriate for certain amendments to be agreed to the areas of land leased to the Trust, together with a renegotiation of the existing financial arrangements between both parties.

Wards affected:	All Wards
Consultees:	Torbay Coast & Countryside Trust, Mayor, Mayors Executive Group, Group Leaders, Overview & Scrutiny Board and Senior Leadership Team
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Mayor
Intended Decision Date:	29 Mar 2017
If you want to make representations contact:	Kevin Mowat, Executive Head for Business Services, Torquay Harbour Officer, c/o Torbay Council, Town Hall, Castle Circus, Torquay, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk

School Term and Holiday Dates 2018-2019 and 2019-2020

To consider approving the calendar for school terms and holidays for community and voluntary controlled schools for 2018-2019 and 2019-2020.

Wards affected:	All Wards
Consultees:	Unions, Dioceses, all schools and academies, neighbouring local authorities and council officers were consulted.
Means of Consultation:	Letter emailed to all consultees inviting feedback by a given date in December 2016.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
Link to targeted actions:	Protecting all children and giving them the best start in life
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Director of Children's Services
Intended Decision Date:	Not before 1 Feb 2017
If you want to make representations contact:	Tricia Harwood, Senior Officer Schools Services, 4th Floor South, Tor Hill House, c/o Town Hall, Castle Circus, Torquay TQ1 3DR, telephone (01803) 298425, email tricia.harwood@torbay.gov.uk

Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group

This is the Strategic Agreement with Torbay and South Devon NHS Foundation Trust which provides health and care on behalf of two commissioners - Torbay Council and South Devon and Torbay Clinical Commissioning Group. The Agreement outlines the outcomes which will be delivered within the financial envelope agreed and, specifically for the Council, gives transparency to the delivery of Adult Social Services on behalf of the Council. This outlined the amended risk share and Better Care Fund Scheme for 17/18.

Wards affected:	All Wards
Consultees:	Overview and Scrutiny Board
Means of Consultation:	Meetings and circulation of papers
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Adult Services (Caroline Taylor)
Link to targeted actions:	Protecting and supporting vulnerable adults
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Council Mayor Council Council
Intended Decision Date:	23 Feb 2017 20 Jul 2017 20 Jul 2017 7 Dec 2017

If you want to make representations contact:

Caroline Taylor, Director of Adult Services, Torbay Council, 1st Floor South, Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208949, email caroline.taylor@torbay.gov.uk

Torbay Development Agency (TDA) Business plan 2016-2021

The Torbay Development Agency (TDA) is Torbay Council's wholly owned and controlled economic development company. Established in 2011 the TDA is responsible for delivery of a range of services and outcomes for Torbay Council. It is also a trading business providing services to the broader public sector. The TDA's business plan will set out how the business will function over the business plan period.

Wards affected:	All Wards
Consultees:	TDA employees, TDA Board, Torbay Council officers and elected members.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	2 Feb 2017
If you want to make representations contact:	Alan Denby, Director of Economic Strategy and Performance, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email alan.denby@tedcltd.com

Transformation Project - Building Control Shared Service

The proposal is to develop a shared Building Control Service with neighbouring Local Authorities.

Wards affected:	All Wards
Consultees:	Staff, The Devon Building Control Partnership Joint Committee, (West Devon, South Hams and Teignbridge District Council), Unions, effected Council services.
Means of Consultation:	Staff briefings and joint meetings with the existing Partnership. All appropriate Human Resource policy led engagement arrangements.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Community and Customer Services (Fran Hughes)
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Partnership involving transfer of Council services or element of risk transfer
Decision Maker:	Mayor
Intended Decision Date:	18 Jan 2017
If you want to make representations contact:	Matthew Hunt, Building Control Manager, Torbay Council, Town Hall, 2nd Floor Electric House, Castle Circus, Torquay. TQ1 3DR, telephone (01803) 208083, email matthew.hunt@torbay.gov.uk.

Transformation Project - Devolution for the Heart of the South West

Following the Council's decision to sign up in principle to create a Combined Authority for the Heart of the South West, it is expected the Council will be requested to make further decisions in respect of the Combined Authority and the Heart of the South West Devolution deal as negotiations progress with the Government.

Wards affected:	All Wards
Consultees:	Torbay Council, Plymouth Council, Somerset and Devon County Councils, all Somerset and Devon Districts, Dartmoor and Exmoor National Parks and the Local Enterprise Partnership, plus Torbay Council elected members via the Devolution Working Party.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
Link to targeted actions:	Corporate support
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	2 Feb 2017
If you want to make representations contact:	Anne-Marie Bond, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk, address Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR.

Transformation project - Generating income through Housing

The Council, at its meeting held on 22 September 2016, has agreed the principle of setting up a new wholly owned development company to develop and own homes with the overarching aim of maximising income back to the Council and supports outcomes in the housing strategy. The proposal outlines the necessary due diligence to explore the objectives listed in paragraph 2.5 to the submitted report and to recommend:

- The appropriate company structure and Governance arrangements;
- Financial modelling and stress tests and flows to council; and
- Benefits and risks.

Wards affected:	All Wards
Consultees:	Financial Services, Mayors Executive Group, Senior Leadership Team, Overview and Scrutiny and all Members.
Means of Consultation:	Series of briefings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Director of Adult Services (Caroline Taylor)
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	Capital expenditure +£250,000 and outside Capital Plan
Decision Maker:	Council Council
Intended Decision Date:	22 Sep 2016 23 Feb 2017

If you want to make representations contact:	Caroline Taylor, Director of Adults, 1st Floor Tor Hill House, Union Street, Torquay, TQ2 5QW telephone (01803) 208949, email caroline.taylor@torbay.gov.uk /Liam Montgomery, Head of Asset Management and Housing, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208066, email liam.montgomery@tedcltd.com
-----------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Transformation Project - Masterplan Programme - Delivery Strategy

Following approval to establish the Masterplan Programme in June 2015, the Masterplan Programme Board is recommending to Council the delivery route for the priority sites. The Programme Board will also be making additional recommendations on how the Council should support the achievement of the positive outcomes for the community.

Wards affected:	All Wards
Consultees:	Community Partnerships, Neighbourhood Plan groups, business community, Members, developers, transport providers.
Means of Consultation:	The community has been consulted on at the outset of the masterplan process through public meetings. Further meetings with invited neighbourhood plan and community partnership representatives alongside the business community have taken place. Members will be briefed through meetings.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Business (Councillor Richard Haddock) Assistant Director Community and Customer Services (Fran Hughes)
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Mayor Council
Intended Decision Date:	10 Nov 2016 23 Feb 2017

If you want to make representations contact:	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk or Alan Denby, Director of Economic Strategy and Performance, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email alan.denby@tedcltd.com
-----------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Transformation Project - Reviewing the Costs of Children Looked After (Children's Finance Plan)

This is a revision of the original five year plan for Children's Services following investigation by the Audit Committee and in partnership with the Integrated Care Organisation (ICO).

Wards affected:	All Wards
Consultees:	Councillors, staff, partners and Ofsted
Means of Consultation:	Meetings and circulation of papers
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
Link to targeted actions:	Protecting all children and giving them the best start in life
Reason for inclusion in the Forward Plan:	Revenue Budget variation +£250,000
Decision Maker:	Council
Intended Decision Date:	2 Feb 2017
If you want to make representations contact:	Andy Dempsey - Director of Children's Services, 1st Floor Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208401, email andy.dempsey@torbay.gov.uk

Transformation Project - Review of Library Services

The development of a Library strategy for Torbay in order to deliver a new Library service within reduced Council budgets.

Wards affected:	All Wards
Consultees:	Library users, staff, Councillors
Means of Consultation:	Meetings and circulation of papers
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Community and Customer Services (Fran Hughes)
Link to targeted actions:	Promoting healthy lifestyles across Torbay
Reason for inclusion in the Forward Plan:	High level of public interest
Decision Maker:	Council
Intended Decision Date:	September 2017
If you want to make representations contact:	Bob Clark - Executive Head of Customer Services, Email: bob.clark@torbay.gov.uk, Telephone: 01803 207420, Town Hall, Castle Circus, Torquay, TQ1 3DR

Transformation Project - Torbay Youth Trust Business Plan Proposal

In light of the decision made at Council on 25 February 2016 regarding the relocation of Torbay School, a revised business plan for the Torbay Youth Trust will be presented to Council for approval.

Wards affected:	All Wards
Consultees:	Councillors, young people, staff, partners and Government.
Means of Consultation:	Meetings and circulation of papers.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
Link to targeted actions:	Protecting all children and giving them the best start in life
Reason for inclusion in the Forward Plan:	Partnership involving transfer of Council services or element of risk transfer
Decision Maker:	Council
Intended Decision Date:	6 Apr 2017
If you want to make representations contact:	Andy Dempsey, Director of Children's Services, telephone: (01803) 208401, email: andy.dempsey@torbay.gov.uk, address Torbay Council, 1st Floor (South) Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR

Transformation Project - Transfer of Trading Standards to Devon

The transfer of the Trading Standards statutory responsibilities from Torbay Council to Devon County Council, to join the existing Devon and Somerset Trading Standards Partnership.

Wards affected:	All Wards
Consultees:	Food Standards Agency, National Trading Standards Board and Business, Energy & Industrial Strategy.
Means of Consultation:	Consultation is with stakeholders, the three Council's and the staff in writing
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Environment (Councillor Terry Manning) Assistant Director Community and Customer Services (Fran Hughes)
Link to targeted actions:	Working towards a more prosperous Torbay
Reason for inclusion in the Forward Plan:	Outsourcing a service
Decision Maker:	Mayor
Intended Decision Date:	18 Jan 2017
If you want to make representations contact:	Steve Cox, Environmental Health Manager (Commercial), Community Safety, Town Hall, Castle Circus, Torquay TQ1 3DR, telephone (01803) 208029, email Steve.cox@torbay.gov.uk

Transformation Project - Update on Children's Services Alternative Delivery Models Including Integrated Care Organisation (ICO) Base Case

The report will consider the options of transferring Children's Services to the Integrated Care Organisation (ICO), subject to consideration by all partners and due diligence.

Wards affected:	All Wards
Consultees:	Councillors, staff, partners and Government
Means of Consultation:	Meetings and circulation of papers
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
Link to targeted actions:	Protecting all children and giving them the best start in life
Reason for inclusion in the Forward Plan:	Partnership involving transfer of Council services or element of risk transfer
Decision Maker:	Council
Intended Decision Date:	Not before 24 Feb 2017
If you want to make representations contact:	Andy Dempsey - Director of Children's Services, 1st Floor Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208401, email andy.dempsey@torbay.gov.uk

Update of Tourism Strategy

Torbay's existing Tourism Strategy covered the period 2010-2015. The strategy has resulted in a number of positive changes for the local tourism sector.

However with the period covered by the strategy now expired and a variety of changes to local government funding and national tourism policy the strategy needs to be reviewed and updated to ensure that this important part of the local economy is supported appropriately.

This strategy forms part of the Economic Development Strategy and is one of the Council's key Policy Framework Documents.

Wards affected:	All Wards
Consultees:	Meetings and circulation of papers.
Means of Consultation:	Consultation will be carried out with key tourism organisations, accommodation providers, attractions and other businesses supplying services to the tourism sector from mid February.
Documents to be considered:	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
Responsible Executive Lead and Officer:	Executive Lead for Tourism, Culture and Harbours (Councillor Nicole Amil) Executive Head of Tor Bay Harbour Authority (Kevin Mowat)
Link to targeted actions:	Ensuring Torbay remains an attractive and safe place to live and visit
Reason for inclusion in the Forward Plan:	Policy Framework
Decision Maker:	Executive Lead for Tourism, Culture and Harbours Council
Intended Decision Date:	November 2016 23 Feb 2017

If you want to make representations contact:	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk or Alan Denby, Director of Economic Strategy and Performance, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email alan.denby@tedcltd.com
-----------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

